

Chapter 16

Planning & Modernisation Branch

1. Introduction

This is a newly created Branch entrusted with the responsibility of planning, implementation and monitoring of various activities undertaken by the Police department, in particular under the Central and State Schemes like MPF, BADP, Finance Commission Grants etc. for the modernization of the State Police Force.

2. Organisation

The Branch is headed by an officer of the rank of ADGP/IGP, Plg. & Mdn assisted by a DIGP, a SP, and as many Inspectors and Sub Inspectors and other ranks and technical experts as necessary.

3. Functions

- (1) Preparation of perspective and annual plans for the modernization of the State Police force in consultation with all branches of the department.
- (2) Keeping abreast of the technical advances and latest equipment being used by other State Police Organisations in the country.
- (3) Coordination with the funding agencies at the Central and State level in respect of matters dealt with by the branch.
- (4) Timely submission of proposals in the prescribed formats for grants under the MPF scheme, FC award, BADP and the Central and State Plans.
- (5) Maintain upto date records in the prescribed format (Form No. I) as per the laid down guidelines of all the assets created out of the funds provided under the various Central and State Schemes.
- (6) Monitoring and submission of status/progress reports, covering financially and physical achievements in respect of the projects being implemented.
- (7) Ensure that utilization certificates are issued in time.
- (8) Timely settlement of audit queries.

- (9) Any other work relating to Planning & Modernisation of the State Police that may be assigned by the DGP or the State Government.

FORM NO. I

Chapter Plg & Mdn
See para 3(5)

[See Rule _____]

Register of Fixed Assets

Name and description of the Fixed Assets

Date	Particulars of Asset	Particulars of supplier		Cost of the Asset	Location of the Asset	Remarks
		Name and Address	Bill No. and date			
1	2	3	4	5	6	7

NOTE: The items of similar nature but having significant distinctive features (e.g. office table, computer table, etc.) should be accounted for separately in stock.