



Police Headquarters
Gangtok - 737101

Annexure-I

Dated: 28th Dec. 2016

MoM – Regarding filling of online IPR of IPS officers in SPARROW application

An all India level Video conference regarding filling of online IPR (Immovable Property Returns) in SPARROW application was organized by MHA on 27th Dec. 2016. The VC which included a demo on online filling of IPR was chaired by Shri. Kumar Alok, Joint Secretary (Police-I), MHA. Following points from the VC were recorded:

1. Online IPR (Immovable Property Returns) is to be filled in **electronic form only** and **no hard copy will be accepted**. The online IPR can be accessed through SPARROW website **ips.gov.in** (website for SPARROW application)
2. The online IPR electronic form **will be accessible for a period of 31 days only** i.e. w.e.f. **01/01/2017 to midnight of 31/01/2017**. The IPR online application will be **closed automatically on midnight of 31/01/2017**. All IPS officers are directed to fill the online IPR before the deadline of 31/01/2017 failing which the officers shall be **denied vigilance clearance**.
3. The IPR filled shall be as on 01/01/2017 and any Immovable Property acquired on or after 02/01/2017 may be filled in the next calendar year.
4. In case of officers having nil immovable property, nil report may be submitted by clicking on the “**NIL**” button appearing on the e-form.
5. In case of more than one immovable property, Add New Form (Green **+** button) button is available on the e-form which opens a new form for filling second/more immovable property returns.